This General Order supersedes all prior rules, regulations, policies and procedures, whether oral, written or by previous practice.
B. In an effort to prevent inappropriate perceptions of biased law enforcement, each officer will do the following when conducting pedestrian and vehicle stops:

1. Introduce themselves to the citizen (providing name and agency affiliation), and state the reason for the stop as soon as practical, unless providing this information will compromise officer or public safety.

2. If a vehicle stop, ask for the violator's driver's license and insurance.

3. If a pedestrian stop ask for identification or sufficient identification information to satisfy the officer that the subject/suspect is providing accurate and verifiable data using trusted law enforcement sources.

4. Ensure that the duration of the stop is no longer than necessary to take appropriate action for the known or suspected offense, and that the citizen understands the purpose of reasonable delays.

5. Answer any questions the citizen may have, including explaining options for the dispositions of related enforcement action.

6. Officers will explain the credible, reliable, or locally relevant information that led to the stop or contact when no enforcement actions were taken and/or it is determined that the reasonable suspicions were unfounded (e.g., after an ATL stop).

III. SUPERVISORS RESPONSIBILITY

A. Supervisors will monitor officers under their command to ensure officers are placing sufficient emphasis on the need for pro-active law enforcement, are aware of its benefits, and conduct investigations in a courteous and constitutional manner. Supervisors will familiarize themselves with this policy and take appropriate steps whenever it appears that it is being violated in accordance with the General Orders 1.02-5 – Discipline and 1.10-4 - Training.

B. Corrective measures will be used to address violations of this policy based upon the severity of the violation.

1. Supervisors will discuss any possible violations with the involved officer in a timely manner.

2. Supervisors will ensure that no retaliatory action is taken against any member of this department who discloses information concerning bias-based profiling

IV. TRAINING

A. This policy will be disseminated and reviewed annually via PowerDMS. Roll call training, review and oral testing (roll call testing) will be conducted annually. (Supervisors will award the annual training certificate of policy review in PowerDMS)

B. Officers will receive on-going training in conducting professional traffic stops and criminal investigations. Training will emphasize the legal basis for stops and the protections afforded to citizens. In developing future training, the Training Bureau will consider the following issues.

1. Officer safety

2. Courtesy

3. Cultural awareness/language barriers
4. Search and seizure laws and other relevant constitutional issues
5. Interpersonal communication skills
6. Integrity

V. DATA COLLECTION

Officers will note race and gender data on all traffic stops (driver only), traffic accidents (driver only) and self-initiated field interviews (person contacted).

- Officers are not required to request information about the race or gender of the contacted person.
- This information should be derived from the officer’s observations, perceptions, or from known information services, i.e.; LEADS, OHLEG, CCH, or other known and trusted resources.
- This information will be entered into the MDC at the completion of the encounter/investigation via the “add person” tab. Officer will complete the Incident Summary and add the person’s race and gender to the Incident.

VI. ANNUAL ADMINISTRATIVE REVIEW

The Inspections and Audits Unit will conduct a documented annual review of Dayton Police Department practices related to this policy. An annual report will be disseminated detailing the information on traffic stop data.