III. REPORTING PROCEDURES*

A. Complete a D.I.B.R.S. Information Report listing the nature of the investigation as “Theft from Mail”.

B. Dictate a thorough investigative narrative giving names, addresses, and telephone numbers of persons interviewed and whether or not a crime scene investigator processed the scene.

C. Indicate where the Postal Inspectors can obtain results of processed evidence (i.e. MVRCL).

* This procedure is not followed when mail is stolen from a complainant after they have taken possession from the mailbox or the carrier. This only applies when theft of mail takes place before the true recipient takes possession of his/her mail. If the mail is stolen later, complete a D.I.B.R.S. Incident Report citing O.R.C. § 2913.02, Theft from Mail.

IV. COMPLAINANT’S RESPONSIBILITIES

Advise the complainant of their DIBRS report number and how they may obtain a copy of their report so that they may contact the Postal Inspectors Office. The complainant may file a complaint online or mail a copy of the report:

https://postalinspectors.uspis.gov/contactUs/filecomplaint.aspx

United States Postal Inspectors
Attention: Mail Theft Team
895 Central Ave, Suite 400
Cincinnati, Ohio 452 02-5748

Although Theft from Mail (O.R.C. § 2913.02) may be charged under state theft statues, it is the policy of the Dayton Police Department to provide pertinent information to the Postal Inspection Service relating to these investigations to determine prosecutorial venue. Postal Inspectors support this procedure and the penalty provisions under United States Code, Title 18, Section 1708, “Theft or Receipt of Stolen Mail Matter”, are more severe than the State of Ohio provisions for theft.