

**Tornado Relief Program (TRP)  
Dayton Permitting and Inspection Fee Waiver Application**

The Dayton City Commission has authorized a temporary waiver of building and zoning fees for permits and inspections directly related to storm recovery restoration work relative to the damage caused by the May 27, 2019 tornadoes. Applications for a permit and inspection fee waiver must be received by December 31, 2020 and construction must begin no later than June 30, 2021.

Applications can be submitted in person by the property owner at the City of Dayton, Division of Building Services, 371 W. Second Street, Dayton, Ohio 45402. If a property owner is unable to apply in person, an original notarized application can be mailed or delivered to the above address.

If permitting and/or inspection fees have already been paid for tornado-related repairs, the property owner may apply for a refund by submitting a Tornado Relief Program Dayton Permitting and Inspection Fee Refund Application.

**Eligibility:**

In order to receive a permitting or inspection fee waiver, an existing property must have been impacted by the May 27, 2019 tornadoes, and be:

1. Located in a neighborhood identified as being impacted by the severe weather, and
2. Constitute an existing structure listed on the City's tornado damaged property inventory list.

Any such property is ineligible if any of the following were true as of May 27, 2019:

1. Property has delinquent property taxes and/or other fees due (including, but not limited to street light assessments, mowing charges, etc.).
2. Property has outstanding zoning or housing citations.

**Requirements for a damage permit fee waiver:**

1. A completed waiver application must be signed by the property owner. The property owner signing the form must match the name(s) on record with the Montgomery County Recorder.
2. The owner must either:
  - a. Appear at the Division of Building Services office at 371 W. Second Street, Dayton, Ohio 45402 during normal business hours (8:30 a.m. – 4:30 p.m. Monday – Friday) and present a valid form of identification with their fee waiver application, or
  - b. Submit an original notarized application via mail or other delivery.
3. If the property owner is a business entity, such as a corporation, partnership, or limited liability company, an owner, partner, member, officer, or employee thereof may apply on behalf of the business. The applicant must also provide written evidence of their authority to represent the business entity respecting their application.

**Note:**

The City of Dayton will review all applications which will typically take three business days.

The City reserves the right to deny a waiver application or to request additional information in order to verify the property was damaged during the May 27, 2019 tornadoes. This information could include, but is not limited to insurance claims, FEMA documents, photographs of the damage, and/or a property inspection by a City of Dayton Inspector.

