



**CITY OF DAYTON**  
**FOR OFFICE USE ONLY**  
**DIVISION OF BUILDING INSPECTION**  
**ONE STOP CENTER**

**FOR OFFICE USE ONLY**  
 PERMIT # \_\_\_\_\_  
 \_\_\_\_\_ Inspector Approval  
 \_\_\_\_\_ Structural Approval

**371 W. SECOND STREET, 2<sup>ND</sup> FLOOR**  
**DAYTON, OHIO 45402**  
**MAIN (937) 333-3883/FAX (937) 333-4284**

**MECHANICAL APPLICATION**      PERMIT TYPE     ELECTRICAL     HEATING     PLUMBING     GAS     SEWER     WATER

BUILDING PERMIT # \_\_\_\_\_

Address of Work \_\_\_\_\_

OCCUPANT \_\_\_\_\_

Owner \_\_\_\_\_

Owner Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone # \_\_\_\_\_

FOR REVIEW  
 Registered contractors must pay permit fees upon approval of plan review

Contractor/Applicant \_\_\_\_\_

City Registration # \_\_\_\_\_ Federal ID # \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone # \_\_\_\_\_

Email \_\_\_\_\_

PERMIT FEES ARE CALCULATED AUTOMATICALLY BY THE PERMITTING SYSTEM BASED ON THE COST OF THE JOB LISTED BELOW. APPROVED DRAWINGS ARE REQUIRED FOR KITCHEN HOODS, BACKFLOW PREVENTORS & IRRIGATION SERVICES AND MAY BE REQUIRED IF A BUILDING PERMIT IS PART OF THE PROJECT.

PLUMBING (937)333-3892	
Backflow Preventor	
Water Heater	
Water Closet	
Lavatory	
Bathtub	
Sink	
Water Distribution	
Auto. Clothes Washer	
Dishwasher	
Softener	
Garbage Disposal	
Shower Stall	
Sump Pump	
Urinal	
Floor Drain	
Laundry Tray	
Grease Trap	
Drinking Fountain	
<b>JOB COST \$</b>	

GAS PIPING (937)333-3892	
Furnace	
Boiler	
Water Heater	
Unit Heater	
Space Heater	
Range Connection	
Clothes Dryer	
Fireplace	
<b>JOB COST \$</b>	

ELECTRICAL (937)333-3881	
Service Size	
Sub Panel	
Transformers	
<b>JOB COST \$</b>	

HVAC (937)333-3980		
Furnace	A/C	BOILER
MFG	_____	
SIZE	_____	
<b>JOB COST \$</b>		

WATER (937) 333-3892			
DOMESTIC		FIRE	COMBO
	City to Dig		
	On Premise		
	Under Walk		
	Stub-In		
	Service Size		
	Tap Size		
\$	<b>JOB COST</b>	\$	\$

SEWER (937) 333-3892		
SANITARY		STORM
	City to Dig	
	On Premise	
	Under Walk	
	Stub-In	
	Service Size	
	Tap Size	
\$	<b>JOB COST</b>	\$

**CREDIT CARD INFO**  
 ACCOUNT NUMBER \_\_\_\_\_  
 EXPIRATION DATE \_\_\_\_\_ SECURITY CODE \_\_\_\_\_  
 \_\_\_\_\_ / \_\_\_\_\_

Description of Work \_\_\_\_\_

**TYPE OF BUILDING**

RESIDENTIAL     Single Residence     2-Family     3-Family     Garage     Shed

COMMERCIAL

4-Family     5-Family or more     Rooming House/Group Home     Parking Lot

# STORIES \_\_\_\_\_     Hotel/Motel     Hospital/Nursing Home     Theater/Recreational Hall     Tent

DAYTON CITY LIMITS Y/N     Church     Office/Bank     Factory/Warehouse     Vacant Lot

OTHER JURISDICTION     Public Works     Auto Repair Garage     Parking Garage     School

Retail Sales     Gas Station     Advertising/Billboard     Restaurant

Other \_\_\_\_\_

I certify that the information contained in this form is complete and accurate; and the work will be done as described hereon in accordance with the Unified Building Code and all other applicable laws and ordinances of the City of Dayton.

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_ **6/2023**

## MECHANICAL PERMIT FEES

Mechanical permit fees (electrical, heating, plumbing, gas, sewer, and water) are based on the system cost. These costs are defined as “The fair market value for labor and material(s) to complete each service”.

### **MECHANICAL PERMIT FEE CALCULATIONS:**

**MINIMUM FEE:** For all system costs, the minimum permit fee shall be \$68.46 + **State of Ohio surcharge (see note below)**.

For system costs greater than \$2,000 but less than \$100,000, the fee shall be \$68.46 plus 1% of the cost in excess of \$2,000 + **State of Ohio surcharge (see note below)**.

For system costs \$100,000 or more, the fee shall be \$1,158.26 plus 0.5% of the cost in excess of \$100,000 + **State of Ohio surcharge (see note below)**.

**NOTE:** In addition to the above City of Dayton permit fees there is a State of Ohio surcharge of 3% on commercial permits and 1% on residential permits. Multiply the City of Dayton fee by .03 for commercial permits or by .01 for residential permits.

### **SEWER AND WATER PERMIT FEE CALCULATIONS:**

For system costs of \$2000 or less, the permit fee shall be \$35.00.

For system costs greater than \$2000 but less than \$100,000, the fee shall be \$35.00 plus 1% of the cost in excess of \$2000.

For system costs \$100,000 or more, the fee shall be \$1015.00 plus 0.5% of the cost in excess of \$100,000.

**NOTE: Water and sewer permits are not subject to the state surcharge fee.**

**Non-sufficient Fund Penalty:** A non-sufficient fund penalty of \$25.00 will be charged on all returned checks.

**Investigation Fee:** An investigation fee of \$28.53 minimum for 1-, 2-, & 3-family residences and \$57.06 minimum for all other structures with a \$500.00 maximum may be charged when work is performed without a permit. In addition, the regular permit fee will still be due.

**Re-inspection Fee:** An investigation fee of \$57.06 shall be charged when additional inspections or trips are made necessary by incomplete or faulty work, or because of an incorrect address given, or failure of the owner or agent to keep an appointment, or similar reasons. No fee shall be charged for one additional inspection. The re-inspection fee shall be charged for each subsequent additional inspection performed on that project.

**\* PERMITS EXPIRE 1 YEAR AFTER ISSUANCE DATE OR LAST INSPECTION DATE**