

Group Residential Permit Application

Zoning Administration • 371 W. Second Street • Dayton, OH 45402 • zoning@daytonohio.gov

All group residential and home daycare facilities require a zoning permit.

Project Information	
Project Address <i>(Include City, State and, Zip):</i>	
Project Value/Cost:	
Property Owner Name:	Phone: Ext
Property Owner Address <i>If different than Project Address (Include City, State and, Zip):</i>	
Property Owner Email:	

Applicant Information	
Contact Name:	Phone: Ext
Company Name:	
Address <i>(Include City, State and, Zip):</i>	
Email:	

Required Supplemental Information			
Please provide a description of the home, what is its purpose?			
How many bedrooms does the home contain? (A detailed floorplan of the home drawn to scale indicating the means of egress required)		How many off-street parking spaces are available on the property? (Property site plan drawn to scale required)	
What is the age range and number of proposed occupants?			

How will the occupants be referred to the home? Does an agency provide a reference, etc?	
Will the property owner occupy the home?	
What is the total number of employees to attend to the home? How many shifts per day?	What is the maximum number of employees on duty at any one time/shift and what are the hours of each shift?
Does the home's operation require a license from the State of Ohio?	If so, what license? If not, please provide a definition of the home or facility proposed.
Do any other special circumstance apply, additional instructions for emergency services or other City staff (for example, if occupants have particular disabilities or language barriers, these details are useful to provide City services when need may arise.)	
If a license is required, please provide a copy of the license, a copy of the initial certification application, or a copy of correspondence with the State to receive the license.*	
Please provide a floorplan showing the layout of the home and the points of egress (windows and doors) available.	

*Correspondence must detail a license is actively being pursued, the address of the proposed home, number of residents, and type of care to be provided.

Submission Instructions:

Please send all materials to zoning@daytonohio.gov with the **Project Address and "Group Residential Application" in the subject line.**

Fees: (Subject to change based upon City Ordinance 153.46)

- Where a Group Residential Facility is permitted administratively, a fee for a Zoning Certificate will be charged, totaling **\$90.91**
- A zoning review fee is applied instead where the application must be referred to the Board of Zoning Appeals, totaling **\$60.61**

Authorization	
<i>I affirm that the information supplied within this application is correct, that I am authorized to represent the property owner in this request, and that I have reviewed this application for completeness prior to submitting for zoning review</i>	
Applicant Signature:	Date: