



CIVIL SERVICE BOARD MEETING MINUTES OCTOBER 28, 2021, 9:00 a.m.

BOARD MEMBERS PRESENT:	Thomas J. Ritchie, Sr., Chairperson Maria E. Oria, Member Darryl R. Smith, Member
BOARD MEMBERS ABSENT:	
STAFF PRESENT:	Ken Thomas, Secretary and Chief Examiner Sheila Crum, Executive Assistant to Civil Service Board David Lawrence, Employment Manager Dianne Perkins, Employment Analyst II Stuart Walker, Employment Analyst I
OTHER ATTENDEES:	Regina Blackshear, Clerk of Commission Brent McKenzie, Deputy Director – Human Resources Michelle Zaremba, Division Manager – Mediation Norma Dickens, Senior Attorney Stacy Maney, DPS, Executive Director of Human Resources David Harmon, DPS, Chief of Human Resources

I. ROLL CALL

The Chairperson, Thomas Ritchie, Sr., at 9:02 a.m., called the meeting to order. The Secretary and Chief Examiner called the roll. A quorum was present.

II. APPROVAL OF MINUTES

Ms. Oria moved, seconded by Mr. Smith to approve the September 23, 2021 meeting minutes. The Board unanimously approved the motion.

III. ACTION ITEMS

1. Ms. Oria moved, seconded by Mr. Smith, to approve the extension of the City of Dayton Construction Electrician eligible list due to expire in November of 2021. The motion passed.
- 1A. Mr. Smith moved, seconded by Ms. Oria, to approve the extension of the City of Dayton Airport Police Officer eligible list. The motion passed.
2. Mr. Smith moved, seconded by Ms. Oria, to approve the amendments to the Civil Service Rules and Regulations. The motion passed.

3. Mr. Smith moved, seconded by Ms. Oria, to approve the new classifications of Mediation Response Specialist I, Mediation Specialist II, and Mediation Response Coordinator and that these be determined noncompetitive. The motion passed.
4. Mr. Smith moved, seconded by Ms. Oria, to approve the request for the probationary discharge, as procedurally correct. The motion passed.
5. Ms. Smith moved, seconded by Ms. Oria, to approve the request to remove the following candidates from the eligible list as noted:
 - Wastewater Treatment Plant Operator (#5 Open Competitive eligible list) and Kiln Operator II (#2 Open Competitive eligible list) – due to candidate resigning prior to disciplinary action and poor past work history with the City of Dayton [Section A].
 - Heavy Equipment Mechanic (#1 Open Competitive eligible list) – failed to complete pre-employment processing [Section F].
 - Police Recruit candidates as noted below [Section A]:

2020 Police Recruit Open Competitive Eligible List

#98 Failed Psychological Evaluation

2021 Police Recruit Open Competitive Eligible List

#2 Failed Psychological Evaluation
#8 Failed Psychological Evaluation
#13 Failed Psychological Evaluation
#16 Failed Psychological Evaluation
#29 Failed Psychological Evaluation
#75 Failed Psychological Evaluation
#87 Failed to Complete Processing – Did not report for polygraph or PFA
#98 Failed Psychological Evaluation
#130 Failed Psychological Evaluation
#138 Failed Psychological Evaluation
#170 Failed Psychological Evaluation

The motion passed.

6. Ms. Oria moved, seconded by Mr. Smith, to approve the request for the temporary waivers as noted:

Police Recruit – Candidate #6 is requesting a temporary medical waiver.

Police Recruit – Candidate #101 is requesting a temporary medical waiver.

The motion passed.

7. Mr. Smith moved, seconded by Ms. Oria, to concur with the Secretary and Chief Examiner's approval of the interdepartmental transfer request for Equipment Operator III from the Department of Public Works to the Department of Water. The motion passed.

IV. BOARD DISCUSSION ITEMS

None

V. BOARD COMMENTS

None

VI. SECRETARY AND CHIEF EXAMINER REPORT

See attached.

VII. EXECUTIVE SESSION

At 9:17 a.m., Ms. Oria moved, seconded by Mr. Smith, that the Board recess into Executive Session per ORC 121.22 (G)(1) to consider the employment of a public employee or official. A roll call vote was taken by the Secretary and Chief Examiner and passed unanimously.

At 9:40 a.m., by acclamation, the Board came out of Executive Session.

VIII. ADJOURNMENT

Ms. Oria moved, seconded by Mr. Smith, that the Civil Service Board meeting of October 28, 2021 be adjourned. The motion passed and the meeting was adjourned at 10:13 a.m.



Ken Thomas,
Secretary and Chief Examiner



Thomas Ritchie, Sr., Chairperson