



CIVIL SERVICE BOARD MEETING MINUTES OCTOBER 22, 2020, 9:00 a.m.

BOARD MEMBERS PRESENT:	Richard L. Wright, Chairperson Maria E. Oria, Member Thomas J. Ritchie, Sr., Member
BOARD MEMBERS ABSENT:	
STAFF PRESENT:	Ken Thomas, Secretary and Chief Examiner Sheila Crum, Executive Assistant to Civil Service Board Nicole Green, Employment Analyst I
OTHER ATTENDEES:	Ariel Walker, Director, City Commission Office Norma Dickens, Senior Attorney

I. ROLL CALL

The Chairperson, Richard Wright, at 9:04 a.m., called the meeting to order. The Secretary and Chief Examiner called the roll. The motion passed. A quorum was present.

II. APPROVAL OF MINUTES

Mr. Ritchie moved, seconded by Ms. Oria to approve the September 24, 2020 meeting minutes. The Board unanimously approved the motion.

III. ACTION ITEMS

1. Mr. Ritchie moved, seconded by Ms. Oria, to approve the extension of the following City of Dayton eligible lists due to expire in November and December of 2020:

Sewer Inspection Technician I (Promotional 1 / Open 6)

Recall List

Secretary I (1)

The motion passed.

2. Mr. Ritchie moved, seconded by Ms. Oria, to approve the extension of the following Dayton Public Schools eligible lists due to expire in November and December of 2020:

Food Service Manager (Promotional 3 / Open 2)

Roofer Journeyman (Open 1)

School Bus Driver (Open 1)

The motion passed.

3. Mr. Ritchie moved, seconded by Ms. Oria, to approve the request for reinstatement of Donise Durham to her previously held position of School Bus Driver with the Dayton Public Schools. The motion passed.
4. Mr. Ritchie moved, seconded by Ms. Oria, to approve the request to remove the following candidates from the eligible lists as noted:

Customer Service Technician I (#22 Open Competitive eligible list) – failed to report for scheduled interview.

Administrative Typist II (#19 Open Competitive eligible list) – failed to respond to referral.

The motion passed.

IV. BOARD DISCUSSION ITEMS

None

V. BOARD COMMENTS

None

VI. SECRETARY AND CHIEF EXAMINER REPORT

See attached.

VII. ADJOURNMENT

Mr. Ritchie moved, seconded by Ms. Oria, that the Civil Service Board meeting of October 22, 2020 be adjourned. The motion passed and the meeting was adjourned at 9:45 a.m.



Ken Thomas,
Secretary and Chief Examiner



Richard L. Wright, Chairperson