



## CIVIL SERVICE BOARD MEETING MINUTES SEPTEMBER 23, 2021, 9:00 a.m.

<b>BOARD MEMBERS PRESENT:</b>	Thomas J. Ritchie, Sr., Chairperson Maria E. Oria, Member Darryl R. Smith, Member
<b>BOARD MEMBERS ABSENT:</b>	
<b>STAFF PRESENT:</b>	Ken Thomas, Secretary and Chief Examiner Sheila Crum, Executive Assistant to Civil Service Board David Lawrence, Employment Manager
<b>OTHER ATTENDEES:</b>	Torey Hollingsworth, Director, City Commission Office Thomas Ritchie, Jr., Deputy Director – Public Works Norma Dickens, Senior Attorney Tenia Foster, Senior Human Resources Analyst

### I. ROLL CALL

The Chairperson, Thomas Ritchie, Sr., at 9:03 a.m., called the meeting to order. The Secretary and Chief Examiner called the roll. A quorum was present.

### II. APPROVAL OF MINUTES

Ms. Oria moved, seconded by Mr. Smith to approve the August 26, 2021 meeting minutes. The Board unanimously approved the motion.

### III. ACTION ITEMS

- Ms. Oria moved, seconded by Mr. Smith, to approve the new classifications of Utility Account Services Administrator (Department of Finance) and Compliance Analyst (Department of Neighborhoods and Development and that these positions be determined noncompetitive. The motion passed.

Ms. Oria moved, seconded by Mr. Smith, to approve the reclassification of the Minority Business Assistance Center Program Manager to Minority Business Assistance Center Director (Human Relations Council). The motion passed.

- Mr. Smith moved, seconded by Ms. Oria, to approve the request to remove the candidates from the eligible lists as noted:

2020 Police Recruit Open Competitive Eligible List

- #60 Did not report for PFA
- #73 Did not report for PFA

2021 Police Recruit Open Competitive Eligible List

- #7 Failed PFA (Push-ups)
- #9 Did not report for PFA
- #14 Failed PFA (Sit-ups)
- #15 Failed PFA (Sit-ups)
- #20 Did not report for PFA
- #22 Failed PFA (Sit-ups)
- #24 Failed PFA (Sit-ups)
- #26 Did not report for PFA
- #28 Failed PFA (1.5 Mile Run)
- #32 Failed PFA (Push-ups)
- #34 Did not report for PFA
- #39 Failed PFA (Sit-ups)
- #47 Did not report for PFA
- #48 Did not report for PFA
- #57 Failed PFA (Sit-ups)
- #67 Failed PFA (Sit-ups)
- #89 Failed PFA (Sit-ups)
- #97 Did not report for PFA
- #102 Did not report for PFA
- #106 Failed PFA (Sit-ups)
- #107 Failed PFA (1.5 Mile Run)
- #109 Failed PFA (Sit-ups)
- #121 Failed PFA (Push-ups)
- #123 Failed PFA (1.5 Mile Run)
- #126 Failed PFA (1.5 Mile Run)
- #128 Failed PFA (1.5 Mile Run)
- #134 Did not report for PFA
- #139 Failed PFA (Push-ups)
- #140 Failed PFA (Sit-ups)
- #142 Failed PFA (Sit-ups)
- #145 Failed PFA (Sit-ups)
- #147 Failed PFA (Sit-ups)
- #157 Failed to Complete Processing (No Call/No Show for Background Interview)
- #158 Did not report for PFA
- #160 Failure to Complete Processing (Did not report for BG Interview / Polygraph)
- #168 Failed to Complete Processing (No Call/No Show for Background Interview)
- #171 Failed PFA (Sit-ups)
- #173 Did not report for PFA
- #180 Failed PFA (Sit-ups)

The motion passed.

3. Mr. Smith moved, seconded by Ms. Oria, to approve the request for reinstatement to the position of Equipment Operator II from the previous City of Dayton employee. The motion passed.
4. Mr. Smith moved, seconded by Ms. Oria to approve the request for the temporary waivers as noted:
  - Police Recruit – Candidate #62 is requesting a temporary inability waiver (current full-time college student – anticipated graduation is Spring 2022).
  - Police Recruit – Candidate #67 is requesting a temporary medical waiver.

The motion passed.

**IV. BOARD DISCUSSION ITEMS**

Amendments to the Civil Service Rules and Regulations were reviewed.

**V. BOARD COMMENTS**

None

**VI. SECRETARY AND CHIEF EXAMINER REPORT**

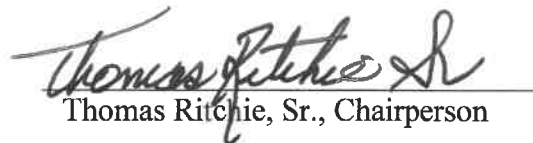
See attached.

**VII. ADJOURNMENT**

Ms. Oria moved, seconded by Mr. Smith, that the Civil Service Board meeting of September 23, 2021 be adjourned. The motion passed and the meeting was adjourned at 11:05 a.m.



Ken Thomas,  
Secretary and Chief Examiner



Thomas Ritchie, Sr., Chairperson