



CIVIL SERVICE BOARD MEETING MINUTES AUGUST 27, 2020, 9:00 a.m.

BOARD MEMBERS PRESENT:	Richard L. Wright, Chairperson Maria E. Oria, Member Thomas J. Ritchie, Sr., Member
BOARD MEMBERS ABSENT:	
STAFF PRESENT:	Ken Thomas, Secretary and Chief Examiner Sheila Crum, Executive Assistant to Civil Service Board David Lawrence, Employment Manager James Johnson, Employment Analyst II
OTHER ATTENDEES:	Ariel Walker, Director, City Commission Office Dawn Manuel, Division Manager – Human Resources

I. ROLL CALL

The Chairperson, Richard Wright, at 9:00 a.m., called the meeting to order. The Secretary and Chief Examiner called the roll. The motion passed. A quorum was present.

II. APPROVAL OF MINUTES

Mr. Ritchie moved, seconded by Ms. Oria to approve the July 23, 2020 meeting minutes. The Board unanimously approved the motion.

III. ACTION ITEMS

1. Mr. Ritchie moved, seconded by Ms. Oria, to approve the extension of the following City of Dayton eligible lists due to expire in September and October of 2020:

Account Clerk III (Open 12)
Administrative Clerk III (Promotional 2 / Open 6)
Aircraft Rescue Firefighter (Promotional 3 / Open 4)
Airport Police Officer (Open 7)
Engineering Aide III (Open 1)

The motion passed.

2. Mr. Ritchie moved, seconded by Ms. Oria, to approve the request to determine the new classification of Training and Community Engagement Coordinator to be a noncompetitive position (not in the labor series). The motion passed.

Mr. Ritchie moved, seconded by Ms. Oria, to determine the current classification of Aircraft Rescue Firefighter – Part-Time to be a noncompetitive position (not in the labor series). The motion passed.

3. Mr. Ritchie moved, seconded by Mr. Wright, to sustain the removal of candidates #90 and #94 from the 2019 Police Recruit eligible list and #30 and #36 from the 2020 Police Recruit eligible list. The motion passed.
4. Mr. Ritchie moved, seconded by Ms. Oria, to approve the request to remove the following candidates from the eligible lists as noted:

2020 Police Recruit Open Competitive Eligible List

- #48 Failed Psychological Evaluation
- #49 Failure to Complete Processing (Did not report for BG Interview / Polygraph)
- #50 Failed PFA (1.5 Mile Run)
- #56 Failed Psychological Evaluation
- #61 Failed PFA (Sit-ups)
- #64 Failure to Complete Processing (Did not report for BG Interview / Polygraph)
- #66 Background Investigation
- #71 Background Investigation

The motion passed.

5. Mr. Ritchie moved, seconded by Ms. Oria, to approve the request for the temporary military waiver for Police Recruit candidate #69 (2020 Police Recruit eligible list). The motion passed.

IV. BOARD DISCUSSION ITEMS

None

V. BOARD COMMENTS

None

VI. SECRETARY AND CHIEF EXAMINER REPORT

See attached.

VII. EXECUTIVE SESSION

At 9:09 a.m., Mr. Ritchie moved, seconded by Ms. Oria, that the Board recess into Executive Session per ORC 121.22 (G)(1) to consider the employment of a public employee or official. A roll call vote was taken by the Secretary and Chief Examiner and passed unanimously.

At 9:25 a.m., by acclamation, the Board came out of Executive Session.

VIII. ADJOURNMENT

Ms. Oria moved, seconded by Mr. Ritchie, that the Civil Service Board meeting of August 27, 2020 be adjourned. The motion passed and the meeting was adjourned at 10:02 a.m.



Ken Thomas,
Secretary and Chief Examiner



Richard L. Wright, Chairperson