



CIVIL SERVICE BOARD MEETING MINUTES AUGUST 22, 2019, 9:00 a.m.

BOARD MEMBERS PRESENT:	Richard L. Wright, Chairperson Maria E. Oria, Member Thomas J. Ritchie, Sr., Member
BOARD MEMBERS ABSENT:	
STAFF PRESENT:	Ken Thomas, Secretary and Chief Examiner Sheila Crum, Executive Assistant to Civil Service Board David Lawrence, Employment Manager Jimmy Johnson, Employment Analyst II Aishah Clark, Employment Analyst I Stuart Walker, Employment Analyst I Kim Martin, Civil Service Associate I
OTHER ATTENDEES:	Ariel Walker, Director, City Commission Office Jeffrey L. Lykins, Deputy Chief of Fire Eric Henderson, Major – Assistant Police Chief Brent McKenzie, Deputy Director – Human Resources Norma Dickens, Senior Attorney Michael Blevins Neil Hennigan Kyle Ralston

I. ROLL CALL

The Chairperson, Richard Wright, at 9:00 a.m., called the meeting to order.

II. APPROVAL OF MINUTES

Mr. Ritchie moved, seconded by Ms. Oria to approve the July 25, 2019 meeting minutes. The Board unanimously approved the motion.

III. ACTION ITEMS

1. Mr. Ritchie moved, seconded by Ms. Oria, to approve the restoration of candidate #9 to the Firefighter Recruit eligible list. The motion passed.

Mr. Ritchie moved, seconded by Mr. Wright, to approve the restoration of candidate #25 to the Firefighter Recruit eligible list. The motion passed two to one.

Mr. Ritchie moved, seconded by Ms. Oria, to sustain the removal of candidates #2 (promotional), #31 and #46 (open competitive) from the Police Recruit eligible list. The motion passed.

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2. Mr. Ritchie moved, seconded by Ms. Oria, to approve the extension of the City of Dayton Radio Information Officer (Promotional 2 / Open 14) eligible list due to expire in October of 2019. The motion passed.
3. Mr. Ritchie moved, seconded by Ms. Oria, to approve the request for the temporary waivers as listed below:
 - 3.1 Candidate #21 (2019 Police Recruit eligible list) - temporary medical waiver.
 - 3.2 Firefighter Recruit #47 - temporary medical waiver.
 - 3.3 Building Trades Worker #10 - temporary medical waiver.

The motion passed.

4. Mr. Ritchie moved, seconded by Ms. Oria, to approve staff's recommendations regarding the requests for reinstatement from the previous Dayton Public Schools employees. The motion passed.
 - 4.1 Approve reinstatement of Elmora Rocquemore, to her previously-held position of School Bus Driver, Dayton Public Schools.
 - 4.2 Disapprove reinstatement request of Andrea McIntosh, to her previously-held position of School Bus Driver, Dayton Public Schools.
 - 4.3 Disapprove reinstatement request of Shurita Akridge, to her previously-held position of School Bus Driver, Dayton Public Schools.

IV. PUBLIC COMMENTS

None

V. BOARD COMMENTS

None

VI. SECRETARY AND CHIEF EXAMINER REPORT

See attached.

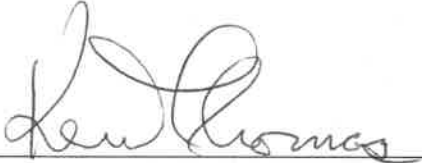
VII. EXECUTIVE SESSION

At 9:02 a.m., Ms. Oria moved, seconded by Mr. Ritchie, that the Board recess into Executive Session per ORC 121.22 (G)(1) to consider the employment of a public employee or official. A roll call vote was taken by the Secretary and Chief Examiner and passed unanimously.

At 9:54 a.m., by acclamation, the Board came out of Executive Session.

VIII. ADJOURNMENT

Ms. Oria moved, seconded by Mr. Wright, that the Civil Service Board meeting of August 22, 2019 be adjourned. The motion passed and the meeting was adjourned at 9:54 a.m.



Ken Thomas,
Secretary and Chief Examiner



Richard L. Wright, Chairperson

Secretary Chief Examiner Report

August 22, 2019

- **BOARD HEARING DATES –**
 - August 22nd – Immediately following monthly Board meeting, Dwyer
 - September 25th – Twitty, dismissal hearing for DPS
 - September 26th – Byer, immediately following monthly Board meeting

- **BOARD MEETING DATES –**
 - 2019 – Thursday, November 21st
 - Thursday, December 12th
 - 2020 - Copy at seat

- Introduction of Mr. David Lawrence and Mrs. Kim Martin (resumes attached)

- Police Recruit Update - Additional PFA being conducted today to assure we have 18 recruits for upcoming class. This has been an especially challenging recruitment process during this period to no shows, physicals, declinations, and some waivers.

- Dayton Public Schools – The School Board at its August meeting approved the new 3 year reimbursement contract. This reflected our first increase since 2003, for \$125,000.00 the first year with a 3% increase in both of the subsequent years.
 - Met and reviewed their recent layoffs and restructuring within DPS and they provided additional organizational chart information.
 - Will be scheduling additional meetings with their staff to discuss a difference of how they determine classified and unclassified positions within the organization and how Civil Service Rules and Regulations differ from their perspectives and authority.
 - Staff will also be hosting/facilitating another enrollment event at their facility to assist with the number of position postings in our upcoming cycle. These will be on Monday, August 26th, 1:00 – 4:00 and Tuesday, August 27th, 10:00 – 2:00.

- We have (16) exams offered over approximately (27) time periods and a number of non-competitive positions. Please see attached for scheduling.

- Attended the Males of Color Bridge Builder Youth Summit on Saturday, August 17th at Sinclair Community College. Excellent program.

- CPAT testing will be held on the following dates and times. These will be conducted at the Expo Center located on McCauley Dr., Vandalia (Aviation) times will be Wednesdays 8:00 a.m.; Thursdays 6:00 p.m.; and Saturdays 8:00 a.m.
 - Wednesday Sept. 4, Thursday Sept. 5, and Saturday Sept. 7 (Orientation will be provided for all candidates on these dates. It is expected that candidates will be permitted to practice/test on the first day of their CPAT process, upon signing the "Waiver").
 - Wednesday Sept. 18, Thursday Sept. 19, and Saturday Sept. 21
 - Wednesday Oct. 2, Thursday Oct. 3, and Saturday Oct. 5
 - Wednesday Oct. 16, Thursday Oct. 17, and Saturday Oct. 19
 - Wednesday Oct. 30, Thursday Oct 31, and Saturday November 2

- Budget discussions are beginning and we will review ours with the Board as we develop and remind the organization about the commitment to directly receive the additional revenue from DPS with no corresponding offset.
 - We anticipate we could have a significant increase due to the expiration of our current contract for psychological exams and will be developing the RFP to submit for bids.