



CIVIL SERVICE BOARD MEETING MINUTES JULY 28, 2022, 9:00 a.m.

BOARD MEMBERS PRESENT:	Thomas J. Ritchie, Sr., Chairperson Maria E. Oria, Member Darryl R. Smith, Member
BOARD MEMBERS ABSENT:	
STAFF PRESENT:	Ken Thomas, Secretary and Chief Examiner Nicole Green, Employment Analyst I David Lawrence, Employment Manager Dianne Perkins, Employment Analyst II Jack Rice, Project Manager Toby Caserta, Project Manager
OTHER ATTENDEES:	Torey Hollingsworth, Director, City Commission Office Ken Couch, Director - Human Resources John Musto, Deputy Director – Law James Mullins, Major, Police Tony Murphy, Jr., Police Officer Kelly Yeane, President, Local 101 Perdesta Calhoun, Vice President, Local 101

I. ROLL CALL

The Chairperson, Thomas Ritchie, Sr., at 9:00 a.m., called the meeting to order. The Secretary and Chief Examiner called the roll. A quorum was present.

II. APPROVAL OF MINUTES

Mr. Smith moved, seconded by Ms. Oria to approve the June 23, 2022 meeting minutes. The Board unanimously approved the motion.

III. ACTION ITEMS

1. Ms. Oria moved, seconded by Mr. Smith, to approve the request for reinstatement from previous City of Dayton employee to Municipal Worker – resignation date effective July 30, 2021. The motion passed.

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2. Mr. Smith moved, seconded by Ms. Oria, to approve the request to remove the candidates from the eligible lists as noted:
 - Finance Technician II (#3 Open Competitive eligible list) – Candidate received a probationary discharge from City of Dayton effective December 7, 2021 [Section G].
 - Kiln Operator II (#3 Open Competitive eligible list) and Well Field Operator (#3 Open Competitive eligible list) – Candidate failed to respond to the employment referrals [Section C].
 - Administrative Typist II (#9 Open Competitive eligible list) – Candidate failed to respond to the employment referral [Section C].
 - Police Recruit (#123 – 2022 Open Competitive eligible list) – Candidate failed pre-employment processing.

The motion passed.

3. Ms. Oria moved, seconded by Mr. Smith, to approve the request for the probationary discharge, as procedurally correct, regarding a Recreation and Parks Aide (PT) effective June 17, 2022. The motion passed.
4. Mr. Smith moved, seconded by Ms. Oria, to concur with the Secretary and Chief Examiner's approval of the revised City of Dayton Equipment Operator II Open Competitive eligible list. The motion passed.
5. Mr. Smith moved, seconded by Ms. Oria, to approve the determination of the classification of Police Officer from competitive to noncompetitive. The motion passed.
6. Ms. Oria moved, seconded by Mr. Smith, to approve the request for the temporary medical waiver for Police Recruit (#1 - 2022 Promotional eligible list). The motion passed.

At 9:43 a.m., Ms. Oria moved, seconded by Mr. Ritchie, that the Board recess into Executive Session to discuss personnel matters. A roll call vote was taken by the Secretary and Chief Examiner and passed unanimously.

At 10:34 a.m., by acclamation, the Board came out of Executive Session.

IV. BOARD DISCUSSION ITEMS

None

V. BOARD COMMENTS

None

VI. SECRETARY AND CHIEF EXAMINER REPORT

See attached.

VII. ADJOURNMENT

Ms. Oria moved, seconded by Mr. Smith, that the Civil Service Board meeting of July 28, 2022 be adjourned. The motion passed and the meeting was adjourned at 10:34 a.m.



Ken Thomas,
Secretary and Chief Examiner



Thomas Ritchie, Sr., Chairperson