



CIVIL SERVICE BOARD MEETING MINUTES JUNE 27, 2019, 9:00 a.m.

BOARD MEMBERS PRESENT:	Richard L. Wright, Chairperson Maria E. Oria, Member Thomas J. Ritchie, Sr., Member
BOARD MEMBERS ABSENT:	
STAFF PRESENT:	Ken Thomas, Secretary and Chief Examiner Sheila Crum, Executive Assistant to Civil Service Board Jimmy Johnson, Employment Analyst II Dianne Perkins, Employment Analyst I Aishah Clark, Employment Analyst I Jack Rice, Project Manager Toby Caserta, Project Manager
OTHER ATTENDEES:	Ariel Walker, Director, City Commission Office Matthew M. Carper, Deputy Director - Police Brent McKenzie, Deputy Director – Human Resources Norma Dickens, Senior Attorney Troy Masters

I. ROLL CALL

The Chairperson, Richard Wright, at 9:00 a.m., called the meeting to order.

II. APPROVAL OF MINUTES

Mr. Ritchie moved, seconded by Ms. Oria to approve the May 23, 2019 meeting minutes and the June 6, 2019 special meeting minutes. The Board unanimously approved the motion.

III. ACTION ITEMS

1. Mr. Ritchie moved, seconded by Ms. Oria, to approve the extension of the following City of Dayton eligible lists due to expire in July and August of 2019:

- Building Attendant III (Promotional 5)
- Finance Technician III (Promotional 5 / Open 3)
- Maintenance Mechanic I (Promotional 2 / Open 5)
- Stores Clerk II (Promotional 8)
- Waste Collection Supervisor (Open 5)

City of Dayton – Recall Lists

Security Worker II (2)

The motion passed.

2. Ms. Oria moved, seconded by Mr. Ritchie, to approve the extension of the following Dayton Public Schools eligible lists due to expire in July and August of 2019:

Mechanic (Open 1)
School Bus Driver (Open 5)

The motion passed.

3. Mr. Ritchie moved, seconded by Ms. Oria, to concur with the Secretary and Chief Examiner's approval of the revised City of Dayton Automotive Parts Clerk II Open Competitive eligible list. The motion passed.

IV. PUBLIC COMMENTS

None

V. BOARD COMMENTS

None

VI. SECRETARY AND CHIEF EXAMINER REPORT

See attached.

VII. EXECUTIVE SESSION

At 9:37 a.m., Ms. Oria moved, seconded by Mr. Ritchie, that the Board recess into Executive Session per ORC 121.22 (G)(1) to consider the employment of a public employee or official. A roll call vote was taken by the Secretary and Chief Examiner and passed unanimously. Mr. Wright had to excuse himself at 9:34 a.m. from the meeting due to a prior obligation.


At 9:57 a.m., by acclamation, the Board came out of Executive Session.

ACTION ITEMS (Cont'd)

4. Mr. Ritchie moved, seconded by Ms. Oria, to sustain the removal of candidates 122, 139, 72 and 78 from the Police Recruit eligible list. The motion passed.

VIII. ADJOURNMENT

Mr. Ritchie moved, seconded by Ms. Oria, that the Civil Service Board meeting of June 27, 2019 be adjourned. The motion passed and the meeting was adjourned at 9:59 a.m.



Ken Thomas,
Secretary and Chief Examiner



Richard L. Wright, Chairperson

Secretary Chief Examiner Report

June 27, 2019

- **BOARD HEARING DATES –**
 - JULY 18th – Mohn
 - AUGUST 22ND – Immediately following monthly Board meeting, Dwyer
 - September 26th – Immediately following monthly Board meeting, Byer
- **Police Fitness Assessment (PFA)** – Saturday, June 29th, Welcome Stadium (see attached for schedule)
- Homegrown Hero's/Firefighters – We began processing backgrounds for the next recruit class and have been given a location for holding the upcoming CPAT testing. Did also meet with Fire command staff and HR to discuss polygraphs and psychological exams for firefighters.
- Dayton Public Schools – Continue to meet on a monthly basis with DPS staff to review needs and assist in their transitional process. DPS brought up the potential for job abolishment's as they realign their areas and our staff outlined the necessary steps required by Civil Service Rules & Regulations along with ORC 124. Also, we are awaiting the Board of Education's approval of our three year contract that was agreed to by the Superintendent and being recommended to the Board.
- Neighborhood Matters Program - Staff has participated in these walks to date and for the most part the process has been enlightening and engaging.
- Upcoming Exams & Conducted (see attached)–
- Paramedic/EMT Posting closed on June 18th
- Tobacco Free Policy – Continued to meet with City administration to implement their policy on a Tobacco Free workplace starting with all new hires. Expressed the Board's concerns regarding having potential adverse impact on certain segments of our population and appropriate screenings, secondary influences and follow-up care.
- Budget Meetings – Met with PMB to review mid-year budget status and need for appropriating new computer hardware for staff due to end of life usefulness. We are trending well below budget parameters and have been given authority to move forward with replacements. We will have personnel savings that will positively impact our outcomes.
- Personnel – We are moving forward to fill our two vacancies and hope to have interviews next week for both the Employment Manager and Civil Service Associate positions.