



CIVIL SERVICE BOARD MEETING MINUTES JUNE 22, 2023, 9:00 a.m.

BOARD MEMBERS PRESENT:	Maria E. Oria, Member Darryl R. Smith, Member
BOARD MEMBERS ABSENT:	Thomas J. Ritchie, Sr., Chairperson
STAFF PRESENT:	Ken Thomas, Secretary and Chief Examiner Sheila Crum, Executive Assistant to Civil Service Board Aishah Clark, Employment Analyst II Dianne Perkins, Employment Analyst II Stuart Walker, Employment Analyst II
OTHER ATTENDEES:	Verletta Jackson, Chief of Staff, City Commission Brent McKenzie, Deputy Director – Human Resources John Musto, Deputy Director – Law Dawn Manuel, Division Manager – Human Resources

I. ROLL CALL

Board Member Darryl Smith, at 9:00 a.m., called the meeting to order. The Secretary and Chief Examiner called the roll. Ms. Oria moved, seconded by Mr. Smith, to approve the excused absence of Mr. Ritchie. The motion passed. A quorum was present.

II. APPROVAL OF MINUTES

Ms. Oria moved, seconded by Mr. Smith to approve the May 22, 2023 meeting minutes. The Board unanimously approved the motion.

III. ACTION ITEMS

- Ms. Oria moved, seconded by Mr. Smith, to approve the extension of the following City of Dayton eligible lists due to expire in June and July of 2023:

Laborer (9)

The motion passed.

Ms. Oria moved, seconded by Mr. Smith, to approve the extension of the following City of Dayton eligible list due to expire in June and July of 2023:

Recall List

Building Attendant I (5)

The motion passed.

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2. Ms. Oria moved, seconded by Mr. Smith, to approve the extension of the Dayton Public Schools School Bus Driver (Open 2) eligible list due to expire in August of 2023. The motion passed.
3. Ms. Oria moved, seconded by Mr. Smith, to approve the request for reinstatement from the previous City of Dayton employee to the position of Equipment Operator II. The motion passed.
4. Ms. Oria moved, seconded by Mr. Smith, to approve the requests for the temporary waivers as noted below:
 - Water Treatment Plant Operator II – Candidate #1 (Open Competitive eligible list) – temporary medical waiver.
 - Firefighter Recruit – Candidate #235 (Open Competitive eligible list) – temporary inability waiver.

The motion passed.

5. Ms. Oria moved, seconded by Mr. Smith, to approve the request to remove the candidate from the eligible list as noted below:
 - Administrative Typist II – Candidate #19 (Open Competitive eligible list) – due to discharge and past work history with City of Dayton [Section A].

The motion passed.

6. Ms. Oria moved, seconded by Mr. Smith, to approve the request for the probationary discharges, as procedurally correct:
 - Heavy Equipment Mechanic – appointed May 22, 2023 and discharge was effective May 23, 2023.
 - Financial Analyst I – appointed January 9, 2023 and discharge was effective May 24, 2023.
 - Police Officer – appointed February 27, 2023 and discharge was effective June 13, 2023.

The motion passed.

IV. BOARD DISCUSSION ITEMS

None

V. BOARD COMMENTS

None

VI. SECRETARY AND CHIEF EXAMINER REPORT

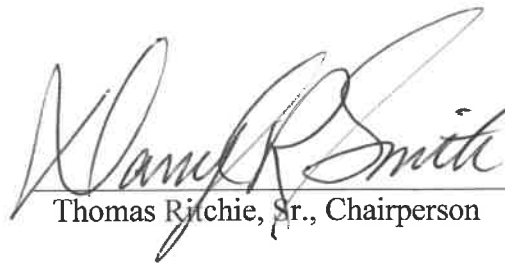
See attached.

VII. ADJOURNMENT

Ms. Oria moved, seconded by Mr. Smith, that the Civil Service Board meeting of June 22, 2023 be adjourned. The motion passed and the meeting was adjourned at 9:41 a.m.



Ken Thomas,
Secretary and Chief Examiner



Thomas Ritchie, Sr., Chairperson