



## CIVIL SERVICE BOARD MEETING MINUTES APRIL 26, 2018, 9:00 a.m.

<b>BOARD MEMBERS PRESENT:</b>	Maria E. Oria, Member Thomas Ritchie, Sr., Member
<b>BOARD MEMBERS ABSENT:</b>	Richard L. Wright, Chairperson
<b>STAFF PRESENT:</b>	Maurice J. Evans, Secretary and Chief Examiner Sheila Crum, Executive Assistant to Civil Service Board Ken Thomas, Senior Employment Manager Stuart Walker, Employment Analyst I Jack Rice, Project Manager Toby Caserta, Project Manager
<b>OTHER ATTENDEES:</b>	Ariel Walker, Director, City Commission Office Brent McKenzie, Deputy Director – Human Resources Thomas Ritchie, Jr., Acting Director – Public Works John Parker, Acting Division Manager – Convention Center Norma Dickens, Senior Attorney Anton Weissmann

### 1. CALL MEETING TO ORDER

Board Member, Maria Oria, at 9:00 a.m., called the meeting to order.

### 2. ROLL CALL

The Secretary and Chief Examiner called the roll. Mr. Ritchie moved, seconded by Ms. Oria, to approve the absence of Mr. Wright. The motion passed. A quorum was present.

### 3. ADDITIONS TO AGENDA

Mr. Ritchie moved, seconded by Ms. Oria to approve the addition of Agenda Item 8.11 to the Executive Session. The Board unanimously approved the motion.

### 4. APPROVAL OF MINUTES

- 4.1 Mr. Ritchie moved, seconded by Ms. Oria to approve the March 22, 2018 meeting minutes. The Board unanimously approved the motion.

### 5. COMMUNICATIONS

None

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**6. OPEN SESSION**

- 6.1 Mr. Ritchie moved, seconded by Ms. Oria, to approve the extension of the following City of Dayton eligible lists due to expire in May and June of 2018:

Administrative Typist C (Recall)  
Aircraft Rescue Firefighter (Promotional / Open)  
Airport Operations / Maintenance Coordinator (Recall)  
Conservation Specialist (Open)  
Construction Electrician (Open)  
Finance Technician II (Open)  
Firefighter Recruit (Open)  
Police Recruit 2016 (Open)  
Police Recruit 2017 (Open)  
Wastewater Treatment Maintenance Mechanic (Open)

The motion passed.

- 6.2 Mr. Ritchie moved, seconded by Ms. Oria, to approve the extension of the following Dayton Public Schools eligible lists due to expire in May and June of 2018:

Dispatcher (Open)  
Food Service Manager (Open)  
Mechanic (Open)

The motion passed.

- 6.3 Mr. Ritchie moved, seconded by Ms. Oria, to approve the new classification of Operations Specialist and that it be determined a noncompetitive position. The motion passed.

**7. COMMENTS BY THE PUBLIC**

None

**8. EXECUTIVE SESSION**

At 9:02 a.m., Mr. Ritchie moved, seconded by Ms. Oria, that the Board recess into Executive Session per ORC 121.22 (G)(1) to consider the employment of a public employee or official. A roll call vote was taken by the Secretary and Chief Examiner and passed unanimously.

At 9:34 a.m., by acclamation, the Board came out of Executive Session.

**RECONVENE OPEN SESSION**

Mr. Ritchie moved, seconded by Ms. Oria, to adopt staff recommendations on all agenda items. The motion passed.

- 8.1 Disapprove the request for the reinstatement of Tony Weissman to the Inspector (Structural) eligible list. The motion passed.
- 8.2 Approve the request to remove Brenton Foster from the Maintenance Mechanic I eligible list. The motion passed.
- 8.3 Approve the request to remove Joneece Williams from the Administrative Typist II eligible list. The motion passed.
- 8.4 Approve the request to remove Janet Hembree from the Administrative Typist II eligible list. The motion passed.
- 8.5 Approve the temporary military waiver of James York for the position of Police Recruit. The motion passed.
- 8.6 Approve the temporary military waiver of Zachary Stillings for the position of Police Recruit. The motion passed.
- 8.7 Concur with the Secretary and Chief Examiner's approval of the transfer request for Michelle Kinter, Grounds Maintenance Worker, from the Department of Recreation and Youth Services to the Department of Public Works. The motion passed.
- 8.8 Approve the request for probationary discharge, as procedurally correct, for Joshua Lehner from the position of Firefighter Recruit. The motion passed.
- 8.11 Approve the request for the probationary discharge, as procedurally correct, for George Andrews from the position of Recreation Program Coordinator. The motion passed.

**9. COMMENTS BY THE PUBLIC**

None

**10. COMMENTS BY THE SECRETARY AND CHIEF EXAMINER**

None

**11. COMMENTS BY THE BOARD**

None

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**12. MEETING ADJOURNED**

Mr. Ritchie moved, seconded by Ms. Oria, that the Civil Service Board meeting of April 26, 2018 be adjourned. The motion passed and the meeting was adjourned at 9:58 a.m.



Maurice J. Evans,  
Secretary and Chief Examiner



Maria E. Oria, Board Member