



## CIVIL SERVICE BOARD MEETING MINUTES APRIL 22, 2021, 9:00 a.m.

<b>BOARD MEMBERS PRESENT:</b>	Thomas J. Ritchie, Sr., Chairperson Maria E. Oria, Member Richard L. Wright, Member
<b>BOARD MEMBERS ABSENT:</b>	
<b>STAFF PRESENT:</b>	Ken Thomas, Secretary and Chief Examiner Sheila Crum, Executive Assistant to Civil Service Board
<b>OTHER ATTENDEES:</b>	Ariel Walker, Director, City Commission Office John Musto, Chief Counsel

### I. ROLL CALL

The Chairperson, Thomas Ritchie, Sr., at 9:02 a.m., called the meeting to order. The Secretary and Chief Examiner called the roll. A quorum was present.

### II. APPROVAL OF MINUTES

Ms. Oria moved, seconded by Mr. Wright to approve the March 25, 2021 meeting minutes. The Board unanimously approved the motion.

### III. ACTION ITEMS

- Ms. Oria moved, seconded by Mr. Wright, to approve the extension of the following City of Dayton eligible lists due to expire in May and June of 2021:

Firefighter Recruit (Promotional 2 / Open 506)  
Water and Sewer Crew Leader (Open 2)

City of Dayton – Recall Lists

Administrative Typist C (1)  
Airport Operations / Maintenance Coordinator (1)  
Building Attendant I (5)

The motion passed.

- Ms. Oria moved, seconded by Mr. Wright, to approve the request to determine the new classification of Airport Public Safety Compliance Officer to be a noncompetitive position. The motion passed.

3. Mr. Wright moved, seconded by Ms. Oria, to disapprove the request for the reinstatement of Kimberly Hicks to her previously held position of School Bus Driver, Dayton Public Schools. The motion passed.
4. Mr. Wright moved, seconded by Ms. Oria to approve the request to remove the candidates from the eligible lists as noted:
  - Engineering Aide III (#1 Promotional eligible list) – Department requested the removal of the candidate due to their previous work history with the department [Section A].
  - Customer Service Technician I (#29 Open Competitive eligible list) – Failure to respond to an employment notice [Section C].
  - Water Treatment Plant Operator I (#3 Open Competitive eligible list) – Failure to respond to an employment notice [Section C].

The motion passed.

5. Mr. Wright moved, seconded by Ms. Oria, to approve the requests for reinstatement from the previous City of Dayton employees as noted:
  - Jon Steinker – previously held position of Firefighter
  - Keri Lightle – previously held position of Police Officer

The motion passed.

6. Ms. Oria moved, seconded by Mr. Wright, to concur with the Secretary and Chief Examiner's action regarding the interdepartmental transfer request of Account Clerk B (Regina Smith) from the Department of Water to the Department of Public Works. The motion passed.

#### **IV. BOARD DISCUSSION ITEMS**

None

#### **V. BOARD COMMENTS**

None

#### **VI. SECRETARY AND CHIEF EXAMINER REPORT**

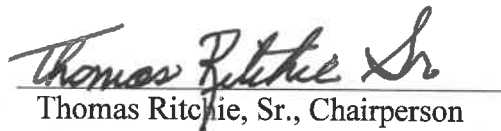
See attached.

**VII. ADJOURNMENT**

Ms. Oria moved, seconded by Mr. Wright, that the Civil Service Board meeting of April 22, 2021 be adjourned. The motion passed and the meeting was adjourned at 10:05 a.m.



Ken Thomas,  
Secretary and Chief Examiner



Thomas Ritchie, Sr., Chairperson