



**CIVIL SERVICE BOARD
MEETING MINUTES
MARCH 24, 2022, 9:00 a.m.**

BOARD MEMBERS PRESENT:	Maria E. Oria, Member Darryl R. Smith, Member
BOARD MEMBERS ABSENT:	Thomas J. Ritchie, Sr., Chairperson
STAFF PRESENT:	Ken Thomas, Secretary and Chief Examiner Sheila Crum, Executive Assistant to Civil Service Board David Lawrence, Employment Manager Dianne Perkins, Employment Analyst II Jack Rice, Project Manager Toby Caserta, Project Manager
OTHER ATTENDEES:	Regina Blackshear, Clerk of Commission Brent McKenzie, Deputy Director – Human Resources Norma Dickens, Senior Attorney Eric Henderson, Deputy Director – Police Andrew Sexton, Chief Counsel James Wedding, Division Manager – Utility Revenue Perdesta Calhoun, Vice President, Local 101 Joshua Cook Michael Wills Ernest Gabbard Eric Shrewsbury

I. ROLL CALL

Board Member Darryl Smith, at 9:00 a.m., called the meeting to order. The Secretary and Chief Examiner called the roll. Ms. Oria moved, seconded by Mr. Smith, to approve the absence of Mr. Ritchie. The motion passed. A quorum was present.

II. APPROVAL OF MINUTES

Ms. Oria moved, seconded by Mr. Smith to approve the February 24, 2022 meeting minutes. The Board unanimously approved the motion.

III. ACTION ITEMS

1. Ms. Oria moved, seconded by Mr. Smith, to approve that the new classifications listed below be determined noncompetitive:

- Water Utility Field Operations Coordinator – Department of Water
- Utility Account Analyst – Department of Finance

The motion passed.

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At 9:03 a.m., Ms. Oria moved, seconded by Mr. Smith, that the Board recess into Executive Session to discuss employment matters. A roll call vote was taken by the Secretary and Chief Examiner and passed unanimously.

At 9:46 a.m., by acclamation, the Board came out of Executive Session.

2. Ms. Oria moved, seconded by Mr. Smith, to disapprove the request for reinstatement to the 2021 Police Recruit Open Competitive eligible list from the candidates listed below:

Candidate #4
Candidate #52
Candidate #54
Candidate #61
Candidate #106

The motion passed.

3. Mr. Smith moved, seconded by Ms. Oria, to approve the request for reinstatement from the previous City of Dayton employee to the position of Water and Sewer Worker I. The motion passed.

Mr. Smith moved, seconded by Ms. Oria, to approve the request for reinstatement from the previous Dayton Public Schools employee to the position of School Bus Driver. The motion passed.

4. Mr. Smith moved, seconded by Ms. Oria, to approve the request for the probationary discharge, as procedurally correct:
 - Account Clerk III – appointed October 11, 2021 and discharge was effective February 23, 2022.

The motion passed.

5. Ms. Oria moved, seconded by Mr. Smith, to approve the request to remove the candidates from the eligible list as noted:
 - 2021 Police Recruit (Open Competitive) Eligible List
 - #33 Previously failed psychological evaluation
 - #66 Previously failed psychological evaluation

- Customer Service Technician I (Open Competitive Eligible List)

#14 – Failure to respond to interview

The motion passed.

6. Ms. Oria moved, seconded by Mr. Smith, to concur with the Secretary and Chief's approval of the interdepartmental transfer request for Account Clerk III from Department of Public Works to Department of Aviation. The motion passed.

At 9:50 a.m., Ms. Oria moved, seconded by Mr. Smith, that the Board recess into Executive Session to discuss pending or imminent court action. A roll call vote was taken by the Secretary and Chief Examiner and passed unanimously.

At 10:06 a.m., by acclamation, the Board came out of Executive Session.

IV. BOARD DISCUSSION ITEMS

None

V. BOARD COMMENTS


None

VI. SECRETARY AND CHIEF EXAMINER REPORT

See attached.

VII. ADJOURNMENT

Ms. Oria moved, seconded by Mr. Smith, that the Civil Service Board meeting of March 24, 2022 be adjourned. The motion passed and the meeting was adjourned at 10:25 a.m.



Ken Thomas,
Secretary and Chief Examiner



Thomas Ritchie, Sr., Chairperson