



CIVIL SERVICE BOARD MEETING MINUTES MARCH 23, 2023, 9:00 a.m.

BOARD MEMBERS PRESENT:	Thomas J. Ritchie, Sr., Chairperson Maria E. Oria, Member Darryl R. Smith, Member
BOARD MEMBERS ABSENT:	
STAFF PRESENT:	Ken Thomas, Secretary and Chief Examiner Sheila Crum, Executive Assistant to Civil Service Board David Lawrence, Employment Manager Dianne Perkins, Employment Analyst II Jack Rice, Project Manager Toby Caserta, Project Manager
OTHER ATTENDEES:	Torey Hollingsworth, Director, City Commission Dawn Manuel, Division Manager – Human Resources Norma Dickens, Senior Attorney Kraig Robinson, President, IAFF, Local 136

I. ROLL CALL

The Chairperson, Thomas Ritchie, Sr., at 9:00 a.m., called the meeting to order. The Secretary Chief Examiner called the roll. A quorum was present.

II. APPROVAL OF MINUTES

Mr. Smith moved, seconded by Ms. Oria to approve the February 23, 2023 meeting minutes. The Board unanimously approved the motion.

III. ACTION ITEMS

1. Ms. Oria moved, seconded by Mr. Smith, to approve the request for reinstatement from the previous City of Dayton employee. The motion passed.
2. Ms. Oria moved, seconded by Mr. Smith, to approve the request to remove the candidates from the eligible lists as noted:
 - Fire Captain (#9 Promotional eligible list) – candidate requested to be removed from the eligible list [Section A].

- Fire Captain (#12 Promotional eligible list) – candidate requested to be removed from the eligible list [Section A].
- Water and Sewer Worker II (#9 Open Competitive eligible list) – Failed to respond to the employment referral [Section C]

The motion passed

3. Motion made by Mr. Smith, seconded by Ms. Oria to authorize the Secretary and Chief Examiner to work with Human Resources and the IAFF to explore options to resolve Mr. Coyle’s employment resignation and report back to the Board regarding outcome. The motion passed.

IV. BOARD DISCUSSION ITEMS

None

V. BOARD COMMENTS

None

VI. SECRETARY AND CHIEF EXAMINER REPORT

See attached.

VII. ADJOURNMENT

Mr. Smith moved, seconded by Ms. Oria, that the Civil Service Board meeting of March 23, 2023 be adjourned. The motion passed and the meeting was adjourned at 10:05 a.m.



Ken Thomas,
Secretary and Chief Examiner



Thomas Ritchie, Sr., Chairperson