

On Wednesday, March 23, 2022, at 8:30 a.m., the Dayton City Commission met in regular session in the Commission Chambers of City Hall.

CALL TO ORDER

Mayor Mims called the meeting to order.

INVOCATION

Commissioner Joseph gave the invocation.

PLEDGE OF ALLEGIANCE

Mayor Mims led the public in the Pledge of Allegiance.

ROLL CALL

Roll call was taken, and Mayor Mims, Commissioners Joseph, Shaw, Fairchild and Turner-Sloss were present. The Clerk of Commission, Ms. Regina D. Blackshear, The City Manager, and Ms. Shelley Dickstein were also present.

APPROVAL OF MINUTES

Commissioner Shaw made a motion to approve the minutes from the March 16, 2022, meeting. Commissioner Fairchild seconded the motion. The previous meeting minutes were unanimously approved.

COMMUNICATIONS AND PETITIONS

Communication #21664

Work Session Handout – Housing

Communication #21665

Email from citizen(s) entitled “repeal the City of Dayton City Commission Rules of Procedure and Order” Now!

Communication #21666

Email from Bob Ruzinsky, Greater Dayton RTA, in support of proposed ALPR Project

Communication #21667

Email from Roy Owens and Stan Grizzell regarding Zoning Case PLN2021-00552

SPECIAL AWARDS/PRESENTATIONS

Neighborhood Mini Grants

The City Manager, Ms. Shelley Dickstein, invited Ms. Verletta Jackson, to the podium for a community update.

Ms. Jackson said the City of Dayton neighborhood mini-grant application process for 2022 has begun. She said neighborhood mini grants of up to \$5,000 may be awarded for projects and programs benefiting neighborhoods, such as physical improvements, marketing materials, community events, and other initiatives benefiting the community and increasing organizational capacity. She said Neighborhood Associations, block clubs, Priority Boards, and other community groups already established and having a public purpose are welcome to apply.

Ms. Jackson said in partnership with Miami Valley Urban League they are offering a Hy-bred model for training which will include face to face on Thursday, March 24, 2022. She said the online application will be available on Monday, March 28, 2022.

Ms. Jackson said the training will take place at the Dayton Metro Library at 215 E. Third Street on March 24, March 31, April 7, April 14, and April 19, 2022, from 5:30 - 7:00 p.m. for more information please contact Ms. Jackson at 937-333-3288.

Commissioner Turner-Sloss asked if there are any joint projects.

Ms. Jackson said if they are a non-profit and they partner with a neighborhood association they can participate.

Commissioner Turner-Sloss asked if participants have to attend all five trainings.

Ms. Jackson said they do not.

Commissioner Joseph thanked Ms. Jackson for her work on the mini grants.

Commissioner Fairchild asked about the total amount of funds that are available for mini grants.

Ms. Jackson said there is \$180,000 that are available.

Mayor Mims thanked Ms. Jackson for her work.

Dayton City Commission Rules of Procedure and Order

Mayor Mims invited Ms. Victoria Hollingsworth, Director of the Commission Office, to the podium for a presentation on the City Commission Rules of Procedure and Order.

Ms. Hollingsworth said the City Commission Handbook spelled out expectations of Members of the City Commission since at least mid-2000s. It was updated over time, but never formally adopted by the City Commission until 2018. In 2018, Rules of Procedure and Order were formally adopted for the first time. Formal rules built from the old handbook. In February 2022, City Commission met in Retreat and discussed updates to the rules.

Ms. Hollingsworth said information that is included in the handbook is: Revised Code of General Ordinances, Resolutions and Ordinances, Ordinance Enactment, Emergency Measure, Sponsor Assignment, Informal Resolution, Open Meeting Law, Regular Meetings, Conduct of Persons at Commission Meetings, Conduct of Members at Commission Meetings, Executive Sessions, Work Session, Procedures Regarding Confidentiality, Member Interactions, Accessibility, City Commission Office Staff, City Administration Requests, Proclamations, Resolutions in Memoriam and Greetings and Correspondence. She said what is not in the handbook is: development of legislation section and any prohibition of a minority of members bringing forward ideas or setting a table for their colleagues to have a conversation. Ms. Hollingsworth gave an overview of all sections of the handbook.

Commissioner Turner-Sloss made a motion to Amend Resolution No. 6637-22-Adopting the “City of Dayton City Commission Rules of Procedure and Order” and Repealing the Previously Adopted Rules. Commissioner Fairchild seconded the motion. A roll call vote was taken resulting in a 3-2-0 vote. Voting in the affirmative were Mayor Mims, Commissioners Joseph, Shaw. Voting in the negative was Commissioner’s Fairchild and Turner-Sloss. The motion did not pass.

Commissioner Fairchild asked when the Director position was created.

Ms. Hollingsworth said she didn't know when the position of Director was created but office staff reported to the Clerk/Executive Assistant before it was created.

Commissioner Fairchild asked directives from a commissioner versus from the Director.

Ms. Hollingsworth said her understanding is that directives have always come from the Director then Clerk/Executive Assistant.

Commissioner Joseph said no commissioner has ever hired staff in the Commission Office.

ADDITIONS OR DELETIONS TO THE CALENDAR

There were no additions or deletions to the calendar.

DISCUSSION OF CALENDAR ITEMS

Calendar Item No. 1. Sub-Item G1. Crane Training & Certification of the Midwest, Inc.

The City Manager, Ms. Shelley Dickstein, said this is a three-year certification and depending on the certifications needed it would drive the costs.

Calendar Item No. 4. Transmap Corporation-Service Agreement

The City Manager, Ms. Shelley Dickstein, said this agreement is where all lane miles in the City of Dayton is driven and an inventory is taken of what is needed for resurfacing.

Calendar Item No. 5. John R. Jurgensen Co-Award of Contract and Calendar Item No. 6. John R. Jurgensen Co-Award of Contract

The City Manager, Ms. Shelley Dickstein, said the City of Dayton has paid \$37.6M in street resurfacing and are making good progress.

Emergency Resolution No. 6639-22-Authorizing the Submission of the 2022 Community Grant Application through the Ohio Facilities Construction Commission for a Cultural Facilities Project; Authorizing the Acceptance of a Community Grant Award through the Ohio Facilities Construction Commission on Behalf of the City of Dayton and the National Aviation Heritage Alliance, and Declaring an Emergency.

The City Manager, Ms. Shelley Dickstein, said this is an exciting opportunity to preserve the Wright Factory site.

Resolution No. 994-22-Accepting the Recommendation of the Tax Incentive Review Council for Report Year 2021.

The City Manager, Ms. Shelley Dickstein, said this advisory board ensures that the City of Dayton is administering the enterprise zone, CRA, and the Tax increment financing projects as set by state law. She said this year there are eight enterprise zone agreements with six being active.

Commissioner Shaw said he was excited about the report and the significant results.

Commissioner Joseph said he was pleased with report as well.

Mayor Mims said this work is critical

REPORTS

1. Purchase Orders, Agreements and Contracts:

(All contracts are valid until delivery is complete or through December 31st of the current year).

AVIATION

A1. Crown Personnel Service, Inc. (temporary staffing services as needed through 12/31/23) **\$50,000.00**

FIRE

B1. Jeff Bonham Electric, Inc. dba Bonham Electric, Inc. (two diesel emergency standby generators with installation services) **\$210,846.00**

B2. Midwest Maintenance, Inc. (building exterior sealant replacement and water repellent services as needed through 9/30/23) **44,800.00**

HUMAN RELATIONS COUNCIL

C1. Nalls Law Group LLC (professional legal services as needed through 12/31/24) **80,000.00**

INFORMATION TECHNOLOGY

D1. Comptech Computer Technologies, Inc. (temporary staffing services as needed through 12/31/23) **50,000.00**

D2. Proficient Information Technologies, Inc. (professional technical support services as needed through 12/31/25) **113,180.97**

POLICE

E1. State of Ohio (background checks and related services as needed through 12/31/24) **59,400.00**

RECREATION

F1. Blue Diamond Marketing Corp., dba Mid Ohio Golf Car, Inc. (maintenance and rental of golf carts as needed through 12/31/24) **45,000.00**

F2. Green Velvet Sod Farms LTD (fungicides, herbicides insecticides and related items as needed through 12/31/22) **22,129.00**

WATER

G1. Crane Training & Certification of the Midwest, Inc. (to cover crane training and certification as needed through 12/31/24) **786,024.00**

G2. The Belting Company of Cincinnati dba CBT Company (Allen-Bradley brand replacement parts, supplies and related items as needed through 12/31/25) **200,000.00**

G3. Biss Nuss, Inc. (cleaning, adjusting, repairing and certifying of actuators as needed through 12/31/25) **90,500.00**

G4. Mechanical Construction Managers LLC, Rieck Services (preventative maintenance on chlorine gas scrubbers as needed through 12/31/22) **39,150.00**

G5. VWR Scientific Products Corporation (laboratory equipment and supplies as needed through 12/31/22) **15,878.23**

G6. Allied Builders, Inc. (fencing products, related items and services as needed through 12/31/22) **10,000.00**

G7. American Foundry & Mfg Company (fire hydrants, replacement parts and accessories as needed through 12/31/22) **20,000.00**
G8. Ferguson Waterworks (fire hydrants, replacement parts and accessories as needed through 12/31/22) **20,000.00**
G9. Sunesis Construction Company (emergency water main repair Services) **212,635.00**
-Depts. of Aviation, Fire, Human Relations Council, Information Technology, Police, Recreation, and Water. **Total: \$2,067,543.20**

1. **Elite Line Services – Contract Modification** – to provide operations and maintenance services for the baggage handling systems and nine (9) City operated passenger boarding bridges – Department of Aviation /AP Facilities & Ops Terminal. **\$537,605.75**
(Thru 3/31/23)
2. **Oregon Group Architects, Inc. – Service Agreement** – for One Stop elevator modernization design and construction administrative services – Department of Public Works/Property Management. **\$116,600.00**
(Thru 12/31/25)
3. **Transmap Corporation – Service Agreement** – for engineering services for pavement inventory summary and software for City of Dayton streets – Department of Public Works/Civil Engineering. **\$157,407.58**
(Thru 12/31/25)

B. Construction Contracts:

4. **John R. Jurgensen Co – Award of Contract** – for 2022 CDBG Residential Asphalt Resurfacing (10% HUD Section 3 Participation Goal/10.02% HUD Section 3 Participation Achieved) (Federal CDBG Funds) - Department of Public Works/Civil Engineering. **\$1,149,695.00**
(Thru 10/28/24)
5. **John R. Jurgensen Co. – Award of Contract** – for 2022 Residential Asphalt Resurfacing II (10% SBE, 5% MBE and 5% WBE Participation Goal/10.01% SBE, 5% MBE and 5% WBE Participation Achieved) – Department of Public Works/Civil Engineering. **\$4,136,676.63**
(Thru 10/28/24)

CITIZENS’ COMMENTS ON CALENDAR ITEMS

Citizens’ comments were received from the following:

1. **Bishop Richard Cox, 1453 Liscum Dr.** – spoke in opposition of Resolution No. 6637-22. He admonished the City Commission to work as a team.
2. **Dr. Kimaru Wa-Tenza, 1200 W. Grand Ave.**- spoke in opposition of Resolution No. 6637-22.
3. **Ms. Mary Sue Gmeiner, 1418 Arbor Ave.** – spoke in opposition of Resolution No. 6637-22.

APPROVAL OF CITY MANAGER'S REPORTS

Commissioner Shaw made the motion to approve the City Manager's Reports Commissioner Fairchild seconded the motion. The City Manager's Reports were approved with a 5-0 vote. Voting in the affirmative were Mayor Mims, Commissioners Joseph, Shaw, Fairchild and Turner-Sloss.

LEGISLATION

EMERGENCY RESOLUTION – FIRST AND SECOND READING

Emergency Resolution No. 6639-22- Authorizing the Submission of the 2022 Community Grant Application through the Ohio Facilities Construction Commission for a Cultural Facilities Project; Authorizing the Acceptance of a Community Grant Award through the Ohio Facilities Construction Commission on Behalf of the City of Dayton and the National Aviation Heritage Alliance, and Declaring an Emergency.

Commissioner Fairchild moved that this being an emergency measure for the immediate consideration of the Resolution. Commissioner Shaw seconded the motion. The motion was passed with a 5-0 vote. Voting in the affirmative were Mayor Mims, Commissioners Joseph, Shaw, Fairchild and Turner-Sloss. The question being shall Emergency Resolution No. 6639-22 be adopted. A roll call vote was taken resulting in a 5-0 vote. Voting in the affirmative were Mayor Mims, Commissioners Joseph, Shaw, Fairchild and Turner-Sloss. The Emergency Resolution was adopted.

EMERGENCY RESOLUTIONS – SECOND READING

Resolution No. 6637-22- Adopting the "City of Dayton City Commission Rules of Procedure and Order" and Repealing the Previously Adopted Rules.

The question being shall Emergency Resolution No. 6637-22 be adopted. A roll call vote was taken resulting in a 3-2-0 vote. Voting in the affirmative were Mayor Mims, Commissioners Joseph and Shaw. Voting in the negative was Commissioners Fairchild and Turner-Sloss. The Emergency Resolution was adopted.

Informal Resolution No. 994-22- Accepting the Recommendation of the Tax Incentive Review Council for Report Year 2021.

Commissioner Joseph made a motion to adopt Informal Resolution No. 994-22. Commissioner Turner-Sloss seconded the motion. A roll call vote was taken resulting in a 5-0 vote. Voting in the affirmative were Mayor Mims, Commissioners Joseph, Shaw, Fairchild and Turner-Sloss. The Informal Resolution was adopted.

CITIZENS' COMMENTS

Citizens' comments were received from the following:

1. **Mr. Fred England, 2525 E. Fifth Street** – spoke about housing issues in his neighborhood.
2. **Ms. Allyson Youngblood, 111 Livingston Ave.-** spoke about the drug suboxone treatment center on Livingston Ave., the reunifying of the Brooks twins, and the Clifford Owensby incident.

COMMENTS BY THE CITY MANAGER

The City Manager, Ms. Shelley Dickstein, said "Diane Shannon's commitment to public service and professionalism throughout her 26-year career with the City has been

unparalleled. She started with the City as a Management Analyst in the Office of Management & Budget and she'll be retiring as the Director of the Department of Procurement, Management & Budget, having served in this last role for four years. Her entire tenure with the City has been in one department, something that is nearly unheard of these days.

Ms. Shannon has consistently used qualitative and quantitative data to guide the City's informed decision making. She is highly respected on local, regional, and national levels because of her broad range of skills, including development finance and forecast modeling, the integrity with which she approaches every aspect of her job, and her commitment to developing analysis to achieve excellence through credible and accurate budgeting. Her mastery and development of revenue forecasting methodologies made it possible for her to be a key contributor to the Governmental Finance Officers Association publication, *Informed Decision Making through Forecasting: A Practitioner's Guide to Government Revenue Analysis*.

Ms. Shannon has worked on a number of initiatives and projects in her tenure that have served the residents of Dayton well. Most notably and recently, helping to lead the effort which drove the adoption of the Dayton Recovery Plan. This Plan is the City's roadmap for allocating American Rescue Plan Act funds in a data-driven way to foster transformational change to those most adversely impacted by the pandemic.

Under her leadership, the department was able to successfully migrate to an outcome based budget process. This process focuses heavily on community outcomes in a transparent and accountable way. A citywide, cross-functional team, led by Ms. Shannon, launched Dayton Open Data. This transparency portal enables greater access and understanding of the City's fiscal performance, including the budget and actual expenditures.

She also led the City's Innovation Team, which developed the "Your Dollars, Your Neighborhood" dashboards. These dashboards, launched in real time, make it possible for citizens to access the City's performance in service areas promised with the passage of Issue 9.

Ms. Shannon's experience and expertise in development financing also helped make possible numerous development projects, including the Dayton Arcade redevelopment project. Ms. Shannon contributed to the development team, helping to structure the financing stack, considered the most complicated in the City's history.

Her contributions as a finance professional and steward of public funds was recognized when she was awarded the Jesse Haines Award. This award is presented annually to a local government fiscal administrator in Montgomery County who has demonstrated commitment to excellence and served their organization and community with distinction and integrity.

She is also an active community leader, serving as Trustee for the Miami Valley Child Development Center, a representative on the Community Neighborhood and Development Advisory Board, and a member of the Dayton Region New Market Fund Advisory Board.

Ms. Shannon's push for constant customer service improvement and true collaboration has made possible a more inclusive budget process and achieved operational efficiencies through management projects implemented within the organization. While her consistent, positive impact, professionalism and analytical skills will be missed by many, we wish her health, happiness and joy in retirement. Particularly as she welcomes a fourth grandchild into the

family any minute now – we know how much she enjoy keeping up with her grandkids and being active with her large extended family.

Ms. Shannon, thank you for your contributions to this organization and the community. You are the epitome of a public servant.”

The City Commission commended her on her tenure and wished her well.

COMMENTS BY THE CLERK OF COMMISSION

The Clerk of Commission, Ms. Regina D. Blackshear, had no closing comments.

COMMENTS BY THE CITY COMMISSION

Commissioner Turner-Sloss

Commissioner Turner-Sloss thanked the residents of the City of Dayton for coming to the meeting and sharing their concerns.

Commissioner Turner-Sloss said she has heard the communities’ concerns and asked they be mindful that they have a cultural of inclusion and transparency. She said she will continue to work with the Commission, but she refuses to be disrespected or to have her voice marginalized.

Commissioner Turner-Sloss quoted “When I liberate myself, I liberate others”, Fannie Lou Hammer.

Commissioner Fairchild

Commissioner Fairchild thanked the Commission for removing the requirements for putting legislation on the agenda in Resolution 6637-22. He said he welcomes the ongoing work to make the resolution better.

Commissioner Fairchild said he looks forward to building their team and hopes they can move forward.

Commissioner Shaw

Commissioner Shaw thanked the delegation for their work on brining Air camp to the Airforce Museum.

Commissioner Joseph

Commissioner Joseph thanked everyone who worked on the First Four Tournament.

Mayor Mims

Mayor Mims highlighted the First Four and Boys and Girls basketball Tournament.

Mayor Mims highlighted the Wright-Dunbar Food Restaurant and vendors.

Mayor Mims said Bing Davis and the Skyscrapers will have an event at the Shuster Center on Sunday at 2:00 p.m.

ADJOURNMENT

There being no further business, the meeting was adjourned at 10:23 a.m.

Jeffrey J. Mims, Jr.
Mayor

Attest: _____
Clerk of Commission