



**CIVIL SERVICE BOARD  
MEETING MINUTES  
FEBRUARY 27, 2020, 9:00 a.m.**

|                               |  |
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| <b>BOARD MEMBERS PRESENT:</b> | Richard L. Wright, Chairperson<br>Thomas J. Ritchie, Sr., Member   |
| <b>BOARD MEMBERS ABSENT:</b>  | Maria E. Oria, Member  |
| <b>STAFF PRESENT:</b>         | Ken Thomas, Secretary and Chief Examiner<br>Sheila Crum, Executive Assistant to Civil Service Board<br>David Lawrence, Employment Manager<br>Mary Arnold, Civil Service Associate II<br>Jack Rice, Project Manager<br>Toby Caserta, Project Manager  |
| <b>OTHER ATTENDEES:</b>       | Dawn Manuel, Division Manager – Human Resources<br>Norma Dickens, Senior Attorney<br>Shelia Burton, Deputy Superintendent, Dayton Public Schools<br>Andrae Hicks, HR Partner, Dayton Public Schools<br>Alex Ewing, Frost, Brown, Todd, DPS Representative<br>Beth Reburn, Frost, Brown, Todd, DPS Representative<br>Jason Matthews<br>Thomas Patterson |

**I. ROLL CALL**

The Chairperson, Richard Wright, at 9:04 a.m., called the meeting to order.

The Secretary and Chief Examiner called the roll. Mr. Ritchie moved, seconded by Mr. Wright, to approve the absence of Ms. Oria. The motion passed. A quorum was present.

**II. APPROVAL OF MINUTES**

Mr. Ritchie moved, seconded by Mr. Wright to approve the January 23, 2020 meeting minutes. The Board unanimously approved the motion.

**III. ACTION ITEMS**

1. Mr. Ritchie moved, seconded by Mr. Wright, to approve the extension of the following City of Dayton eligible lists due to expire in March and April of 2020:

- Finance Technician II (Open 5)
- Police Recruit (Open 78)
- Stores Clerk I (Promotional 13)
- Tree Servicer I (Open 5)

City of Dayton – Recall Lists

Carpenter (1)  
Property Management Worker I (1)

The motion passed.

2. Mr. Ritchie moved, seconded by Mr. Wright, to approve the extension of the following Dayton Public Schools eligible lists due to expire in March and April of 2020:

Plumber (Open 1)  
Truck Driver (Open 9)

The motion passed.

3. Mr. Ritchie moved, seconded by Mr. Wright, to approve the request for the probationary demotion, as procedurally correct, for Brandon Mason, Water Service Representative I. The motion passed.
4. Mr. Ritchie moved, seconded by Mr. Wright, to approve the request to remove Jade Frierson from the Administrative Typist II Open Competitive eligible list (#14) eligible list. The motion passed.
5. Mr. Ritchie moved, seconded by Mr. Wright, to approve the request for the reinstatement of Tina McCluskey to her previously held position of School Bus Driver, Dayton Public Schools. The motion passed.
6. Mr. Ritchie moved, seconded by Mr. Wright, to concur with the Secretary and Chief Examiner's action regarding the interdepartmental transfer requests:

Approve – Construction Electrician – Kyle Sequist  
Disapprove – Equipment Operator III – Sheldon Steele  
Disapprove – Laborer – Tammy Green

The motion passed.

7. Mr. Ritchie moved, seconded by Mr. Wright, to approve the request for reconsideration regarding the reinstatement of Thomas Patterson to his previously held position of Firefighter. The motion passed.

**IV. BOARD DISCUSSION ITEMS**

The Board discussed forthcoming modifications of Dayton Public Schools Rules and Regulations.

**V. PUBLIC COMMENTS**

None

**VI. BOARD COMMENTS**

None

**VII. SECRETARY AND CHIEF EXAMINER REPORT**

See attached.

**VIII. EXECUTIVE SESSION**

At 9:24 a.m., Mr. Ritchie moved, seconded by Mr. Wright, that the Board recess into Executive Session per ORC 121.22 (G)(1) to consider the employment of a public employee or official. A roll call vote was taken by the Secretary and Chief Examiner and passed unanimously.

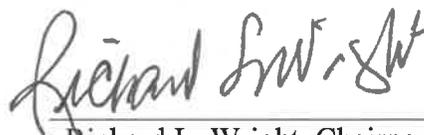
At 10:17 a.m., by acclamation, the Board came out of Executive Session.

**IX. ADJOURNMENT**

Mr. Ritchie moved, seconded by Mr. Wright, that the Civil Service Board meeting of February 27, 2020 be adjourned. The motion passed and the meeting was adjourned at 10:26 a.m.



Ken Thomas,  
Secretary and Chief Examiner



Richard L. Wright, Chairperson