CIVIL SERVICE BOARD
MEETING MINUTES
JANUARY 28, 2021, 9:00 a.m.

BOARD MEMBERS PRESENT:
Thomas J. Ritchie, Sr., Chairperson
Maria E. Oria, Member
Richard L. Wright, Member

BOARD MEMBERS ABSENT:

STAFF PRESENT:
Ken Thomas, Secretary and Chief Examiner
Sheila Crum, Executive Assistant to Civil Service Board

OTHER ATTENDEES:
Norma Dickens, Senior Attorney

I. ROLL CALL

The Chairperson, Richard Wright, at 9:00 a.m., called the meeting to order. The Secretary
and Chief Examiner called the roll. A quorum was present.

II. APPROVAL OF MINUTES

Ms. Oria moved, seconded by Mr. Wright to approve the December 17, 2020 meeting
minutes. The Board unanimously approved the motion.

III. ACTION ITEMS

1. Ms. Oria moved, seconded by Mr. Wright, to approve the election of Thomas Ritchie,
Sr., to serve as the Civil Service Board Chairperson. The motion passed.

2. Ms. Oria moved, seconded by Mr. Wright, to approve the request to remove Erica
Reid (#24) from the Administrative Typist II Open Competitive eligible list. The
motion passed.

3. Ms. Oria moved, seconded by Mr. Wright, to approve the request for the reinstatement
of Tenay Gordon to her previously held position of School Bus Driver, Dayton Public
Schools. The motion passed.

4. Mr. Ritchie entertained a motion to request that the City reconsider filling the Civil
Service Associate vacancy and to also request a $15,000 increase to the budget for the
JobAps module. Ms. Oria moved, seconded by Mr. Wright, to approve the motions.
The motions passed.
IV. BOARD DISCUSSION ITEMS

None

V. BOARD COMMENTS

None

VI. SECRETARY AND CHIEF EXAMINER REPORT

See attached.

VII. ADJOURNMENT

Ms. Oria moved, seconded by Mr. Wright, that the Civil Service Board meeting of January 28, 2021 be adjourned. The motion passed and the meeting was adjourned at 9:47 a.m.

[Signatures]

Ken Thomas,
Secretary and Chief Examiner

[Signature]

Thomas J. Ritchie, Sr., Chairperson